

Village of Waterford Right-of-Way Permit

Permit No. _____
 Date _____ / _____ / _____
 Expiration _____ / _____ / _____

Street Address of Job Site _____

Type of Permit Requested Sidewalk Street Right-of-way **Use of Permit** _____

Number of Days Requested _____ **Width Requested** _____ **Length Requested** _____

APPLICANT

Company Name	
Address	
Telephone Number	Fax Number
e-mail Address	
Diggers Hotline Registration Certificate Number	
Insurance Company	
Expiration Date of Insurance Policy	

CONTRACTOR

Company Name	
Address	
Telephone Number	Fax Number
e-mail Address	
Diggers Hotline Registration Certificate Number	
Insurance Company	
Expiration Date of Insurance Policy	

LOCAL REPRESENTATIVE

Name
Address
Telephone Number
Cellular Phone Number or Emergency Number
Fax Number
e-mail Address

Yes **No**

- Bulk materials will be placed on the sidewalk (i.e., sand or gravel)
- Dumpsters or roll-off containers will be placed on the sidewalk
- Heavy equipment will be driven over the curb or sidewalk
- Excavation will take place next to street or sidewalk _____ ft. deep
- Excavation will take place within 15 feet of a street tree

REQUIRED ATTACHMENTS

Unless the following are filed annually with the Department of Public Works, applicant must attach:

1. Either a certificate of insurance naming Village of Waterford as an additional insured, or a cash or performance bond in an amount determined by the Village Engineer, if required by the DPW.
2. Scaled drawings showing the location and area of the proposed project and the location of all existing and proposed facilities that are part of the project, whether above or below ground.

SKETCH

The applicant agrees to indemnify and save harmless the Village from and against all liabilities, claims, demands, judgments, losses, and all suits at law or in equity, costs and expenses, including reasonable attorney fees for injury or death of a person or loss or damage to the property of any person, firm, organization or corporation, including both parties hereto and their employees, arising from the grant of this permit.

Signature of applicant or authorized representative **Date**

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GENERAL REQUIREMENTS FOR PERMIT

1. No work shall begin prior to approval and issuance of permit.
2. Locating wires must be installed on all nonconductive water and sewer mains and laterals according to Village of Waterford standards.
3. Walking surfaces must be kept clean and smooth.
4. Pedestrians must be protected from construction in the immediate area.
5. Loading or unloading of construction machinery, equipment and vehicles is permitted. Paved surfaces must be protected during loading and unloading.
6. Parking is prohibited within the permit area.
7. All signage, barricades and electric arrow boards shall be placed in conformance with the Federal Highway Administration's manual on "Uniform Traffic Control Devices" and with Village of Waterford standards.
8. All public right-of-way areas including paving and surrounding areas shall be restored in conformance with the Standard Specifications for Public Works Construction and Village of Waterford specifications.
9. All trenches shall be backfilled within 24 hours after being opened unless otherwise permitted by the Department of Public Works and the surface shall be restored within 72 hours of being opened.
10. All lawn areas within the right-of-way shall be sodded or seeded.
11. Permittee shall submit as-built drawings if required by the D.P.W. and shall guarantee its work and maintain it for one year following completion.

SPECIAL REQUIREMENTS FOR PERMIT (AS DETERMINED BY D.P.W.)

- "Sidewalk Closed Use Other Side" signs are required at each end of the block.
- Reflective yellow sheeting or steady burn lights are required on each corner of a dumpster or obstruction that is located in the street.
- "No Parking Anytime" signs are required along the occupancy area at the street.
- Corner vision clearances are to be maintained.
- No work will be done between the following hours: _____
- Other: _____

FEE SCHEDULE

Minimum fee for a single address: **\$50.00** Plus **\$20.00** per 100 square feet for excavation, and
 Minimum fee for multiple addresses: **\$75.00** **\$0.60** per lineal foot for boring

The Permit Fee for substantial excavation in the right-of-way may be increased to reimburse the Village for its costs and administrative oversight in the event that the fees above do not adequately reimburse the Village. See s. 191-3D(5) of the Code of the Village of Waterford.

FOR OFFICE USE ONLY

Fee Paid: \$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check Check No. _____	
Approved by Department of Public Works: By _____	Approved by Water & Sewer Utility: By _____
Issued by: _____ Date Issued: _____	