SAFEbuilt.

UNIFORM SIGN PERMIT APPLICATION

PERMIT NO.

TAX KEY #

ISSUING MUNICIPALITY

☐ TOWN ☐ VILLAGE ☐ CITY

OF _____

PROJECT LOCATION (BUILDING ADDRESS)

PROJECT DESCRIPTION

☐ COMMERCIAL ☐ RESIDENTIAL

Owner's Name | Mailing Address | Telephone - Include Area Code

Contractor's Name | Mailing Address | Telephone - Include Area Code

SITE

_____ 1/4, _____ 1/4, SECTION _____, T _____ N, R _____ E(or)W

Lot: Average Width | Average Depth | Subdivision Name | Lot No. | Block No.

Zoning District | Total Area | **Setbacks N.S.E.W.** | Front _____ Ft. | Rear _____ Ft. | Left _____ Ft. | Right _____ Ft.

1. PROJECT

☐ New ☐ Repair
☐ New ☐ Raze
☐ New ☐ Move
☐ Other _____

3. TYPE

☐ Residential
☐ Commercial
☐ Other _____

4. USE

☐ Seasonal
☐ Permanent
☐ Other _____

7. SIGN TYPE

☐ Wall ☐ Ground
☐ Projecting ☐ Roof
☐ Pole ☐ Other

10. PRESENT USE OR OCCUPANCY

2. AREA - SIGN FACE

1st Side _____ Sq. Ft.

2nd Side _____ Sq. Ft.

Other _____ Sq. Ft.

TOTAL _____ Sq. Ft.

5. HEIGHT

_____

8. ILLUMINATED

☐ Internally
☐ Externally

9. ESTIMATED COST

TOTAL $ _____

EXISTING SIGNS

6. SHORELAND/FLOODLAND

Shore setback _____ feet from sign to ordinary high water mark.

Floodplain setback _____ feet from sign to 100 year floodplain.

TYPE OF MATERIAL

☐ Wood ☐ Metal ☐ Other _____
☐ Plastic ☐ Canvas

EXISTING SIGN

Sign 1 Size: Width _____ Height _____
Setback _____ Offset _____

Sign 2 Size: Width _____ Height _____
Setback _____ Offset _____

PLAT OF SURVEY INCLUDING THE FOLLOWING INFORMATION:

1) Location and dimensions of Lot. 2) Location and dimensions of all existing and proposed buildings on the Lot. 3) Location, centerline and grade of all abutting streets. 4) Floor elevation of proposed new buildings. 5) High water line of any water body which Lot abuts. 6) Location of any existing or proposed wells, septic systems, public sewer or water mains on the Lot. 7) Location of any proposal and existing signs.

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit created no legal liability, express of implied, of the Department, Municipality, Agency or Inspector; and certifies that all the above information is accurate.

SIGNATURE OF APPLICANT _____ DATE _____

CONDITIONS OF APPROVAL This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

FEES:	PERMIT(S) REQUIRED	PERMIT EXPIRATION:	PERMIT ISSUED BY MUNICIPAL AGENT:
Plan Review Fee _____	☐ Construction _____	Permit expires two years from day issued unless otherwise noted below:	Name _____
Inspection Fee _____	☐ HVAC _____		Date _____
Administration Fee _____	☐ Electrical _____		Certification No. _____
Other _____ _____	☐ Plumbing _____		
_____ _____	☐ Other _____		
Total _____	_____	_____	

White - Municipal Files | Yellow - Applicant | Pink - Clerk/Assessor

Wisconsin Uniform 10/17